

## सूचना

दिनांक 14/12/2022

सांदीपनी एकेडमी पेण्ड्री (मस्तुरी), जिला – बिलासपुर (छ0ग0) के समस्त शिक्षकों एवं कर्मचारीयों को सूचित किया जाता है कि एक दिवसीय कार्यशाला दिनांक 16.12.2022 दिन शुक्रवार समय सुबह – 11:00 बजे "Professional Ethics and Communication Skills" का आयोजित किया जा रहा है जिसमें आप सभी की उपस्थिति अनिवार्य है।

जिसके मुख्य प्रवक्ता श्री जी.ए.घनश्याम जी होंगे।



**Principal**  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C.G.)  
प्राचार्य

डॉ. रीता सिंह  
सांदीपनी एकेडमी  
पेण्ड्री (मस्तुरी), बिलासपुर (छ0ग0)



**Pendri (Masturi), Bilaspur (C.G.)**

**FACULTY DEVELOPMENT PROGRAMME**

**"PROFESSIONAL ETHICS AND COMMUNICATION SKILL"**

**Organized by Sandipani Academy**

**DATE - 16.12.2022**

**Time - 11:00 AM**

**Keynote Speaker**  
**Prof. G.A.Ghanshyam,**  
**Professor of English,**  
**(SAGEMMC, Bilaspur)**  
**NEP- 2020,**  
**Nodel Taskforce (C.G.)**

**Chief Patron**  
**Mr. Mahendra Choubey**  
**(Director)**

**Convener**  
**Dr. Rita Singh**  
**(Principal)**

**Co-ordinator**  
**Miss. Dipti Singh Rathore**  
**(Asst. Professor)**

**Organising Secretary**  
**Mr. Tarachand Tiwari**  
**(Asst. Professor)**  
**Mr. Mukesh Khutle**  
**(Asst. Professor)**

### **Note**

- 1. No Registration Fees.**
- 2. This Programme is Offline mode will be organized at college campus.**



**SANDIPANI**  
ACADEMY

Pendri(Masturi),Bilaspur-Shivrinarayan Road  
District - Bilaspur - 495 551 (C.G.)  
Mobile : +91 9755152052  
Website : www.sandipanigroup.org  
Email : sandipanieducation.masturi@gmail.com

SA (M) B/Education/ Dec./2022/536

DATE- 12/12/2022

To,

Prof. G.A.Ghanshyam,  
Professor of English,  
(SAGEMMC, Bilaspur)  
NEP- 2020,  
Nodel Taskforce (C.G.)

Subject: Invitation for Faculty Development Program On "Professional Ethics and Communication Skill".

Respected Sir,

We are please to inform you that Sandipani Academy, Pendri (Masturi), Bilaspur is organizing Faculty Development Program On "Professional Ethics and Communication Skills". With due regards, we feel privileged to solicit your benign presents as Guest on this Faculty Development Program on Date 16.12.2022 at 11:00 AM.

We are looking forward for your kind approval.

Thanking You

*Received*  
*AS*  
*14.12.22*

*R.S.*  
Principal  
Sandipani Academy  
Pendri (Masturi),  
Bilaspur (C.G.)  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C.G.)



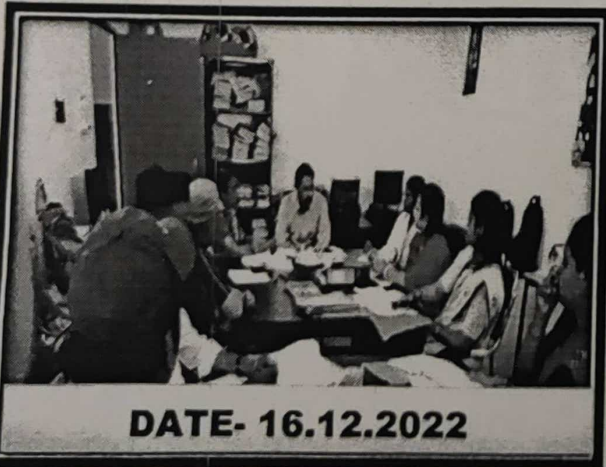
**SANDIPANI ACADEMY**  
PENDRI, MASTURI, BILASPUR(C.G.)

**SESSION 2022-23**  
**PROFESSIONAL ETHICS PROGRAM**

**PROGRAM NAME : "PROFESSIONAL ETHICS AND COMMUNICATION SKILLS"**  
**DATE : 16.12.2022**  
**PLACE : SANDIPANI ACADEMY,PENDRI,MASTURI,BILASPUR(C.G.)**

On 16.12.2022, a **Faculty Development Program** was organized on the topic "Professional Ethics and Communication Skills" under Professional Ethics at Sandipani Academy, Pendri, Masturi, Bilaspur (C.G.). **Professor G.A. Ghanshyam** was present among us as the keynote speaker in this workshop. Sir discussed professional ethics and communication skills with the entire staff in which he told that, Teachers accept and treat learners as unique human beings. Teachers respect the rights of learners and react to them humanely and fairly. Teachers try to understand the learners' starting point, thoughts and opinions. Teachers considerately handle matters linked to the learner's personality and privacy and Good communication skills of teacher are the basic need of academics success of students and professional success of life. Teacher communicates more instructions orally in classroom to students. Teacher with poor communication skills may cause failure of students to learn and promote their academic.

Along with this, we express our heartfelt thanks to our college director Mr. Mahendra Chaubey, Administrator of Sandipani Academy Mrs. R. Senkhathir Shelvi, Principal of Education Department Dr. Rita Singh, Co-ordinator Ms. Dipti Singh Rathore and all the staff members who contributed equally in making this program successful.



Principal  
Sandipani Academy,  
Pendri,Masturi,  
Bilaspur (C.G.)

Principal  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C.G.)



# SANDIPANI ACADEMY

PENDRI (MASTURI), BILASPUR (C.G.)

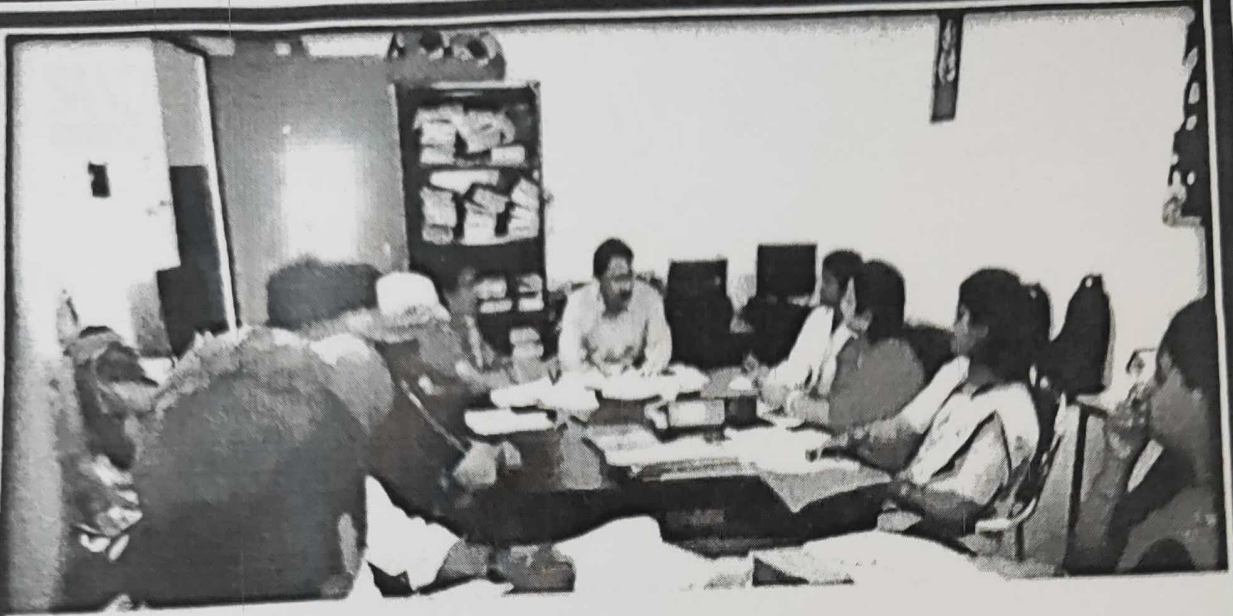
## FACULTY DEVELOPMENT PROGRAMME

Event Name - "Professional Ethics and Communication Skill"  
Date - 16/12/2022  
Place - Sandipani Academy, Pendri (Masturi), Bilaspur (C.G.)



*R. Singh*

Principal  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C.G.)



**DATE- 16.12.2022**



*R. Singh*

Principal  
Department of Education  
Sardipani Academy  
Pendri (Masturi) Bilaspur (C.G.)



To,

Prof. G.A.Ghanshyam,  
Professor of English,  
(SAGEMMC, Bilaspur)  
NEP- 2020,  
Nodel Taskforce (C.G.)

Subject : A Letter of Gratitude.

Respected Sir,

On the behalf of Education Department, Sandipani Academy, Pendri (Masturi), Bilaspur I want to express our appreciation to you for the Faculty Development Programme "Professional Ethics and Communication Skills".It was extremely informative.

We hope to get a chance to here from you in future also.

Thanking You!

*Respected*  
*[Signature]*

With Warm Regards,  
*R. Singh*  
Principal  
Sandipani Academy  
Pendri (Masturi), Bilaspur(C.G.)  
Principal  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C.G.)



# SANDIPANI ACADEMY

PENDRI (MASTURI), BILASPUR (C.G.)

## AGENDA OF THE PROGRAMME SESSION -2022-23

Name Of The Program : - Professional Ethics and Communication Skills  
Date :- 16-12-2022  
Venue :- Sandipani Academy Pendri(Masturi),Bilaspur(C.G.)  
Time :- 11:00 am

S.No.	Mood and Events	Time	Responsibility
1.	Opening ceremonies	11:00	Shriti majumdar
2.	Saraswati Pooja	11:10	mrs Sudha Goyal
3.	Welcome Speech	11:20	mrs monu verma
4.	Introduction of Programme	11:30	mrs meenakshi
5.	Speech of Principal	11:50	Dr. Rita Singh
6.	Speech of Keynote Speaker	12:00	Mr G.A. Chanshyam
7.	Experience Sharing	01:30	Mr. Mukesh Khandelwal
8.	Refreshment	01:50	Mr. Tarachand Tiwari
9.	Vote of Thanks	02:00	mrs. Rashmi Chaudhary

Principal

Sandipani Academy

Pendri(Masturi),Bilaspur(C.G.)

**Principal**

Department of Education

Sandipani Academy

Pendri (Masturi) Bilaspur (C.G.)

## CHECKLIST OF THE PROGRAMME

SESSION -2022-23

DATE - 16-12-2022

NAME OF THE PROGRAM - Professional Ethics and Communication Skills

S.No.	Distribution of Work	Responsibilities
1.	Name of the event Program	mrs Sudhansu Oryal
2.	Preparation of Invitation letter	mrs Mona Verma
3.	Banner Preparation	mr Neelkanth Jaha
4.	PPT Presentation	mrs Kavita Biswas
5.	Stage Decoration Preparation of the Programme	<del>mrs</del> ms Renu Sahu
6.	Seating Arrangement	mrs Suchitra dey
7.	Agenda Preparation	mrs Sudhansu Oryal
8.	Notice Preparation	ms Videsham Singh
9.	Discipline	mr Uttam Kumar Soni
10.	Gathering Faculty to the Venue	mrs. Meenakashi
11.	Anchoring	mrs Shriti Majumdar
12.	Refreshments	mr Rasachand Tripathi
13.	Photography and video	mr Vijay Kumar Patil
14.	Press Release	ms. Dipti Singh
15.	Vote of Thanks	mrs Rashmi Choubey
16.	College Visit	mr Mukesh Khutle

*R. Singh*

Principal

Sandipani Academy

Pendri(Masturi), Bilaspur(C.G.)

**Principal**

Department of Education

Sandipani Academy

Pendri (Masturi) Bilaspur (C.G.)

# Faculty Development Program

Topic - Professional Ethics and  
Communication Skill

Date - 16/12/2022

*R. Singh*

**Principal**  
**Department of Education**  
**Sandipani Academy**  
**Bendri (Masturi) Bilaspur (C.G.)**

# Faculty Development Program

S.No.	Name of the Participants	Designation	Dep.	Signature	Feedback
01.	Dr. Pita Singh	principal	Education	P. Singh	Excellent
02.	Dipti Singh Rathore	Asst. prof.	Education	Dipti	Very Good
03.	Kavita Biswas	Asst. prof.	Edu.	Kavita	Good.
04.	Suchitra Dey	Asst. Prof.	Education	Suchitra	Excellent
05.	Vijay Kumar Patil	Asst. Prof.	Education	V. Patil	Very good
06.	Sudha Goyal	Asst. prof.	Education	Sudha	Excellent
07.	Uddam Kumar Soni	Asst. Prof.	Education	Usoni	Informative
08.	Sonal Gargwal	Asst. prof.	Educat.	Sonal	Good.
09.	Meenakshi Kumari	Asst. prof.	Education	meenakshi	Good.
10.	Mukesh Khatke	Asst. prof.	Education	Mukesh	Very Good

Principal  
Department of Education

# Faculty Development Program

S.No.	Name of Participants	Designation	Department	Signature	Feedback
11	Seetaram Som	Accountant	Education	<i>[Signature]</i>	Excellent
12	Sameer Kumar	Office Staff	Education	<i>[Signature]</i>	Good
13	Shrihari Inganday	Asst. Prof	Edy.	<i>[Signature]</i>	Good
14	Saijeev Bahu	Store Keeper	Education	<i>[Signature]</i>	Good
15	Donali Das	Librarian	Edy.	<i>[Signature]</i>	Good
16	Kalpna Rethore	Office Staff / Com.	Edy.	<i>[Signature]</i>	Good
17	Heminarayan	Technical Staff	Education	<i>[Signature]</i>	Very Good

*[Signature]*  
**Principal**  
**Department of Education**  
**Sandipani Academy**  
**Pendri (Mesturi) Bilaspur (C.G.)**